



OUR REFERENCE

RESPONSIBLE PERSON

Ing. Radim Frajt
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PLACE / DATE

Brno / 06. 10. 2019

Invitation to Tender – “DYJE 2020/THAYA 2020 – passive tags for biotelemetric monitoring as part of the T2 works package”

Dear all,

Povodí Moravy, s.p., as the Contracting Authority in the public contract is kindly asking you to submit your tenders and demonstrate your qualifications for the small-scale public contract under the title:

“DYJE 2020/THAYA 2020 – passive tags for biotelemetric monitoring as part of the T2 works package”

I. Introduction:

1. The announced tender is for a small-scale public contract (hereinafter referred to as the “Contract”) within the meaning of Section 27 of Act 134/2016 on Public Procurement, as amended (hereinafter referred to as the “Act”). In accordance with the provisions of Section 31 of the Act, this small-scale public contract is not awarded according to the Act.
2. The previous paragraph applies even though the Contracting Authority uses the terminology of the Act or its parts in direct quotations. However, only the terms and conditions stipulated in this Invitation are decisive for the procurement procedure.
3. Legal entities and natural persons invited to submit tenders for the purposes of this Contract are referred to as the “Contractor”, Povodí Moravy, s.p., announcing the tender for a small-scale public contract is referred to as the “Contracting Authority”. Legal entities and natural persons that have submitted their tenders are referred to as the “Tenderers”.
4. The tender specifications in this public contract consist of the Invitation to Tender including all its Appendices listed at the end.

II. Identification of the Contracting Authority

Name of the Contracting Authority:	Povodí Moravy, s.p.
Address:	Dřevařská 932/11, 602 00 Brno
Identification number:	708 90 013
VAT identification number:	CZ 708 90 013

Person authorised to act in legal matters:	MVDr. Václav Gargulák, Managing Director
Contact person:	Mgr. Tomáš Pazdera
Telephone:	+420 541 637 276
E-mail:	zakazky@pmo.cz
Contracting Authority profile:	https://zakazky.eagri.cz/profile_display_1339.html https://zakazky.eagri.cz/contract_display_13387.html

hereinafter the "Contracting Authority"

III. Detailed specification of the public contract subject

1. The subject of the public contract is the supply of goods (equipment and material) for the monitoring of the movement of fish and wood mass within the river system. Passive tags will be placed on fish and wood mass. The number of passive tags to be supplied is specified below. The passive tags must be delivered no later than the stated deadline. The subject of delivery are also devices for subsequent reading (identification) of applied tags. The handheld reader is used to identify tags of captured fishes or specific pieces of wood mass. The mobile reader is used to identify fish in a specific location (e.g. in a river pool) without the necessity to catch the fish or piece of wood in wood agglomerations (piles of driftwood). In the following stage the movement of fish and wood mass will also be monitored by means of a monitoring gate. The gate is not the subject of this contract but it is advisable to take this fact into account when choosing the supplied chips (passive tags).

- Handheld reader
 - Single-hand operation
 - No need for permanent power supply from the grid
- Mobile reader
 - Single-person operation
 - Optional use in the field
 - No need for permanent power supply from the grid
- Passive tags (RFID) for the monitoring of fish
 - Number: 1500 pcs
 - Weight of 1 pc: max 3g
 - Suitable for application in fish
 - Readable distance with the supplied handheld reader: min 15 cm
 - Readable distance with the supplied mobile reader: min 70 cm
- Passive tags (RFID) for the monitoring of river wood
 - Number: 1500 pcs
 - Suitable for application in wood
 - Readable distance with the supplied handheld reader: min 20 cm
 - Readable distance with the supplied mobile reader: min 80 cm
- Date of delivery: immediately after the effective date of the purchase contract.
- Complete documentation for the delivered goods is a part of the contract.

2. Type of public contract: Public contract for supplies

3. Expected value of public contract: EUR 9 500 net of VAT

4. Time of contract subject delivery:

Expected beginning of delivery: November 2019
Expected end of delivery: December 2019

5. Place of delivery:

Seat of the Contracting Authority: Povodí Moravy, s.p., Dřevařská 11, 602 00 Brno.

IV. Communication between the Contracting Authority and the Contractors, explanation of the tender specification

• **Communication between the Contracting Authority and the Contractors**

The delivery of documents and any communication between the Contracting Authority and the Contractors will take place exclusively in writing in electronic format to e-mail: zakazky@pmo.cz

The decision on the selection of the Contractor, the exclusion of a contractor or the cancellation of the procurement procedure will be published to email Contractors.

• **Explanation of the tender specification**

The Tenderer has the right to request a written explanation of the tender specification from the Contracting Authority. The written request must be delivered to the Contracting Authority at least **4 working days** before the lapse of the deadline for submitting tenders.

The Contracting Authority will explain the tender specification within **2 working days** from the delivery of the request from the Tenderer.

The Contracting Authority will publish the tender specification explanation to email Contractors.

The contact address for electronic sending of request for explaining the tender specification:
zakazky@pmo.cz

V. Requirements for qualification

• **Basic qualification**

The Tenderer will demonstrate its qualification by submitting an affidavit dated and signed by the person authorised to act on behalf of the Tenderer. A template for the affidavit forms part of **Appendix 3** to this Invitation.

• **Professional qualification**

The Tenderer will prove its qualification by submitting:

- An extract from the Commercial Register if it is registered or an extract from another similar register if it is registered;
- Document on authorisation to do business (extract from Trade Register) according to special legislation in the scope corresponding to the subject of the public contract.

VI. Other requirements

1. The content of the tender is binding for entering a contract.
2. The draft contract will be a part of the tender. The specification of trade conditions for the draft contract is an appendix to this Invitation. The Tenderer may amend the draft contract only in those parts where this follows from the text.
3. The Tenderer acknowledges the provisions on cooperation in the performance of financial control: "The other party (Contractor, provider, etc.) according to the provisions of Section 2 e) of Act 320/2001 on Financial Control in Public Administration and on amendments to certain acts (Financial Control Act), as

amended, by a person obliged to cooperate in performing financial control performed in connection with the payment of goods or services from public expenditure.”

4. The maturity of a tax receipt is 30 days of its delivery to the Contracting Authority.

VII. The tender must contain

1. Basic identification details of the Contractor: name, seat/place of business, identification number, VAT number if available, telephone, contact e-mail, databox number if available, name of a person authorised to act on behalf of the Contractor (the form is in the Appendix to the Invitation).
2. A simple copy of an extract from the Commercial Register or a similar register if the Contractor is registered therein.
3. Documents proving qualification according to Article V of this Invitation.
4. Draft contract signed by an authorised person including all required appendices.

VIII. Requirement to quote a bid price

1. The bid price is the total price for the delivery of the public contract subject net of VAT. The bid price must contain the profit and all costs of the public contract subject delivery, including costs associated with the implementation (e. g. expected risks related to exchange rate influences, surcharges, insurance, all fees, all transport costs, etc.).
2. The bid price will be fixed and final. VAT will be added to the bid price according to legislation applicable on the date of the taxable delivery.
3. The bid price will be processed according to the requirements arising from the public contract specifications.
4. The bid price will be **rounded up to EURO** following the principles of mathematics.
5. The tenderer is bound by the preliminary bid price for the period of 60 days from its submission.

IX. Format of the offer, conditions and deadlines for submission of tenders, opening of tenders

• Conditions and dates for submission of tenders

Bid must be deliver in electronical form. You send a bid to email address: zakazky@pmo.cz

The Contractor submiting a tender in the procurement procedure must not be a person through which another Contractor demonstrates its qualification in the same tender procedure.

The tender will be prepared in the Czech or English language.

In case of a joint tender the identification details of all contractors will be submitted.

• Deadline for submission of tenders

The tenders are submitted during the period for the submission of tenders.

The period for submitting tenders in the procurement procedure ends **on 21. 11. 2019 at 9:30 a.m. CET**

The size of files placed in the e-mail must not exceed 10 MB.

- **Formal arrangement of the tender**

The Contracting Authority recommends the acceptance of the requirements for the formal arrangement of the tender which aim at ensuring the ease of reading of the tenders and thus facilitate their assessment. For the sake of completeness, the Contracting Authority states that any failure to comply with the formal arrangement requirements and structuring of the tender will not be considered as a failure to comply with the tender specifications.

Documents including all appendices will be legible, without any cuts or overwriting which could mislead the Contracting Authority.

The complete electronic version of the tender will be placed in a standard electronic format (pdf, MS Office), containing all signatures of documents by persons authorised to represent the Tenderer. Further, on top of the original version the Contracting Authority requires a copy in a mode enabling search and copying for the purpose of facilitating an evaluation of the tenders. The copy of the tender will include an amended draft contract in an editable format doc / docx / rtf, and the budget in xls.

The Contracting Authority discourages the placing of other documents, printed or advertising materials in the tender with the exception of documents relevant to the public contract and directly requested by the Contracting Authority.

X. Requirements of the winning Contractor

The winning Contractor is obliged at the request of the Contracting Authority to submit original copies of all documents demonstrating its qualification before the signing of the contract.

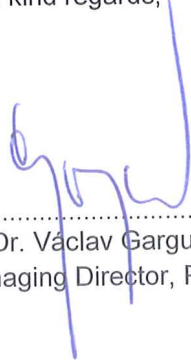
XI. Criteria for the assessment of tenders

The only criterion for the ranking of tenders is the lowest bid price. The best bid will be that which will contain the lowest bid price without VAT.

XII. Final provisions

1. If the conditions of this tender procedure are not met, the Contracting Authority reserves the right not to include the submitted tender in the evaluation of tenders.
2. The tenders must be delivered to the Contracting Authority within the required time limit. Tenders delivered later will not be included in the evaluation of tenders.
3. The Contracting Authority will not return the tenders or their parts to the Tenderers and will not reimburse any costs associated with the participation in the tender procedure.
4. The Contracting Authority reserves the right to reject all submitted tenders.
5. The Contracting Authority reserves the right to cancel the public contract.
6. No objections to the Contracting Authority's decision are admissible.
7. The Contracting Authority does not accept variants of tenders.

With kind regards,


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MVDr. Václav Gargulák
Managing Director, Povodí Moravy, s.p.

Povodí Moravy, s.p.
602 00 Brno, Dřevařská 11
IČO:70890013, DIČ:CZ70890013
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Appendices

- Appendix 1 – “Basic Identification Details of Tenderer” form
- Appendix 2 – Contracting Authority's trading conditions
- Appendix 3 – Affidavit documenting the basic qualification