

**QUOTE**

to the above-limit public tender implemented within the framework of the project of foreign development cooperation between the Czech Republic and Moldova entitled "Strengthening of control and laboratory capacity in the field of plant health in the Republic of Moldova"

**Supply of software for the implementation of the Phytosanitary Register in Moldova**

[Business name / name of the supplier submitting the tender]

## IDENTIFICATION DATA OF THE BIDDER

|  |  |
| --- | --- |
| Business name or title: | [ADD] |
| Registered office/place of business: | [ADD] |
| TAX ID: | [ADDED] |
| Contact person of participant: | [ADD] |
| Phone: | [ADD] |
| E-mail: | [ADD] |
| Supplier is an SME :[[1]](#footnote-2) | [Y/N] |
| The supplier is listed on a stock exchange: | [Y/N] |

The bidder is applying for a public contract:

[ ]  Independently,

[ ]  using subcontractors listed in the draft contract,

[ ]  jointly with more than one supplier (joint bid within a consortium or association)[[2]](#footnote-3) , which are:

|  |  |
| --- | --- |
| Business name or business name: | [ADD] |
| Registered office/place of business: | [ADD] |
| TAX ID: | [ADDED] |
| The supplier is a small or medium-sized enterprise: | [Y/N] |

All declarations made in the tender, except for the affidavit of basic competence, shall be made by the tenderer on behalf of all participating suppliers.

## DECLARATION BY THE PARTICIPANT

The tenderer hereby declares that:

1. has carefully read and understood the tender specifications and, inter alia, uses all terms in accordance with the tender documents;
2. accepts the electronic tool E-ZAK as the exclusive means of communication in the tendering procedure, unless otherwise specified by the contracting authority for a specific operation;
3. understands that all documents sent via the electronic tool
E-ZAK shall be deemed to have been duly delivered on the date of their dispatch via the electronic tool E-ZAK, while the delivery of the document shall not be affected by whether or not the document has been read by the addressee or whether or not the electronic tool E-ZAK has sent a notification of its delivery to the addressee's contact e-mail address.

For the purpose of demonstrating basic competence pursuant to Section 74 of the PPL, the Participant declares on oath that it is not a supplier who:

* has been convicted of a criminal offence listed in Annex 3 to Act No. 134/2016 Coll., on Public Procurement, as amended (hereinafter referred to as "the Act" or "the PPA"), or a similar offence under the law of the country of the supplier's seat, in the last 5 years before the start of the procurement procedure; convictions that have been cancelled shall not be taken into account;
* has a tax arrears or excise duty arrears due in the Czech Republic or in the country of its registered office;
* has an arrears of public health insurance premiums or penalties payable in the Czech Republic or in the country of his/her residence;
* is in arrears in the Czech Republic or in the country of its registered office in respect of insurance premiums or penalties for social security and state employment policy contributions;
* is in liquidation, has been the subject of a bankruptcy order, has been placed under receivership under another legal provision or is in a similar situation under the law of the country of the supplier's registered office [this point shall be proved by an affidavit only by the supplier - a natural person; a legal person shall delete this point as it shall be proved by an extract from the Commercial Register or other similar register].

A supplier which is a **public limited company** hereby declares on oath **that it has issued only book-entry shares**. In the event that the selected supplier is a public limited company which does not have exclusively book-entry shares, such supplier shall be excluded from participation in the tender procedure in accordance with Section 48(9) of the Act.

I hereby declare on oath that as a bidder for the subject tender as a **subsidiary of the factory:**

1. of a foreign legal entity, the legal entity and the head of the branch plant meet the condition pursuant to Section 74(1)(a) of the Act,
2. Czech legal entities, all persons referred to in Section 74(2) of the Act and the head of the branch of the factory meet the condition under Section 74(1)(a) of the Act.

I declare on oath that as a participant in the tendering procedure for the public contract in question **I fulfil the professional competence** within the meaning of Section 77 of the Act, as I am a supplier who fulfils this professional competence, i.e. that I can submit:

(a) an extract from the Commercial Register or other similar register, if another legal regulation requires entry in such a register;

(b) proof that it is authorised to carry on business in the scope appropriate to the subject-matter of the public contract, if other legal provisions require such authorisation.

The tenderer further declares on oath that:

1. meets all the requirements for the subject of the tender;
2. all the information given in the tender is true and corresponds to the facts;
3. **it is not a** company in which a public official referred to in Section 2(1)(c) of Act No 159/2006 Coll., on Conflict of Interest (i.e. a member of the Government or the head of another central administrative authority not headed by a member of the Government) or a person controlled by him/her owns a share representing at least 25 % of the shareholder's participation in the company;
4. the subcontractor through which the supplier demonstrates qualification (if any) is **not a** company in which the public official referred to in Section 2(1)(c) of Act No 159/2006 Coll., on Conflict of Interest (i.e. a member of the Government or head of another central administrative authority not headed by a member of the Government) or a person controlled by him owns a share representing at least 25 % of the shareholder's participation in the company;
5. **not**

(ea) a Russian national, natural or legal person or entity or body established in Russia;

(eb) a legal person, entity or body which is more than 50% owned, directly or indirectly, by any of the entities listed in the preceding paragraph (ea) of this Article of the Offer, the shares of such entities being aggregated; or

(ec) a natural or legal person, entity or body acting on behalf or at the direction of any of the entities referred to in the preceding points (ea) or (eb) of this Article;

1. the declaration referred to in point (e) above that there are no conditions for the prohibition of the award of a public contract pursuant to Article 5k of Council Regulation (EU) 2022/576 of 8 April 2022 amending Regulation (EU) No 833/2014 concerning restrictive measures in view of Russia's activities destabilising the situation in Ukraine shall also **apply to all its subcontractors**, if their performance represents more than 10% of the value of the contract;
2. **is not a** person subject to (i) the sanctions regimes imposed by the European Union on the basis of Council Regulation (EU) No 269/2014 concerning restrictive measures in view of activities undermining or threatening the territorial integrity, sovereignty and independence of Ukraine and Council Regulation (EU) No. 208/2014 concerning restrictive measures directed against certain persons, entities and bodies in view of the situation in Ukraine, as well as under Council Regulation (EC) No 765/2006 concerning restrictive measures against President Lukashenko and certain officials of Belarus, and (ii) Czech legislation, in particular Act No 69/2006 Coll, on the implementation of international sanctions, as amended, building on the EU regulations referred to in this and the preceding points (e) and (f) of this offer;
3. the declaration referred to in point (g) above shall also apply to all its subcontractors;

In place of the , indicate datethe date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_[DOPLNIT podpis]

Name: [ADD]
Function: [ADD]

I declare on oath that, as a member of the statutory body of the tenderer for the subject procurement, I meet the basic eligibility requirements within the meaning of Section 74(2) of the Act, as I am:

a) have not been convicted of a criminal offence listed in Annex 3 to this Act or a similar offence under the law of the country of the supplier's place of establishment within the last 5 years prior to the commencement of the procurement procedure; spent convictions shall not be taken into account.

At............... On: ..........................

.......................................................

Name and function

Signature of **all members of** the statutory body

## QUALIFICATIONS OF THE PARTICIPANT

In order to prove its qualification in the tender procedure, the tenderer shall submit on the following pages the documents and documents defined in Article 8 of the tender documentation.

The tenderer shall demonstrate its qualification in the tendering procedure:

[ ]  individually,

[ ]  jointly with several suppliers (joint tender within a consortium or association)[[3]](#footnote-4) , which are:

|  |  |
| --- | --- |
| Trade name or business name: | [ADD] |
| Registered office/place of business: | [ADD] |
| TAX ID: | [ADDED] |

[ ]  through other persons (demonstration of qualification through other persons - subcontractors)[[4]](#footnote-5) , which are:

|  |  |
| --- | --- |
| Business name or business name: | [ADD] |
| Registered office/place of business: | [ADD] |
| REGISTRATION NUMBER: | [ADDED] |

## BASIC AND PROFESSIONAL COMPETENCE

Insert here the documents to prove your basic and professional competence and delete this note.

## Technical qualifications

Insert here the documents demonstrating the technical qualifications and delete this remark.

**LIST OF SIGNIFICANT SUPPLIES - Section 79(2)(b) of the Public Procurement Act**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Identification of the client of the significant services**(name, registered office) | **Contact person of the client for verification**(name, function, telephone or email) | **Identification of the supplier performing the services**(name, registered office)[[5]](#footnote-6) | **Description of the relevant service provided**(detailed description of the subject matter of the service) | **Financial scope of significant service per year**(in CZK without VAT) | **Duration of implementation**(indicating the year and month of commencement and handover of the delivery to the client) |
| [ADD] | [ADD] | [ADD] | [ADD] | [ADD] | [DELETED] |
| [DELETED] | [DELETED] | [DELETED] | [DELETED] | [DELETED] | [DELETED] |
| [DELETED] | [DELETED] | [DELETED] | [DELETED] | [DELETED] | [DELETED] |

**LIST OF MEMBERS OF THE IMPLEMENTATION TEAM**

**Name list of persons who will participate in the performance of the public contract - Section 79(2)(c) of the Public Procurement Act**

|  |  |  |
| --- | --- | --- |
| **Identification of the team member** **(name, surname, telephone, email)** | **Performance of the public contract (role category)** | **Relationship to the supplier submitting the tender** (employee, subcontractor) |
| [ADD] | Project manager | [ADD] |
| [ADD] | Analyst/System Designer | [ADDED] |
| [ADDED] | Senior Developer | [ADDED] |
| [ADDED] | Tester | [ADD] |
| [ADD] | Technical Specialist | [ADDED] |

**PROFESSIONAL CV OF A MEMBER OF THE IMPLEMENTATION TEAM**

**Basic information**

|  |  |
| --- | --- |
| Name: | [ADD] |
| Position on the implementation team: | [ADD] |
| Educational attainment | [ADD] |

**Overview of practice relevant to the requirements of the contracting authority[[6]](#footnote-7)**

|  |  |
| --- | --- |
| Employer:(identification details including tel. and mail) | [ADD] |
| Activities Performed:(position, description of activities performed) | [ADD] |
| Duration of work:(from - to / indicating year and month of start and end) | [ADD] |

**Projects [[7]](#footnote-8)**

|  |  |
| --- | --- |
| Project name | [ADD] |
| Client (including contact person with phone number and email for verification) | [ADD] |
| Financial scope | [ADD] |
| Description of the subject | [ADD] |
| Activities carried out | [ADD] |
| Position performed | [ADDED] |
| Duration of the project | ADD] |

## Affidavit of Eligibility

The tenderer shall complete an affidavit of eligibility if it has not already demonstrated it otherwise in accordance with Article 8.4 of the tender documentation, i.e. if it has not already submitted e.g. the Extract from the List of Qualified Suppliers, Single European Certificate, etc.

In order to demonstrate competence, the tenderer shall declare on oath

that:

* meets the basic eligibility requirements under Section 74(1)(a) to (e) of the PPA;
* each member of the legal entity's statutory body fulfils the basic eligibility according to § 74(2)(a) to (c) of the ZZVZ;
* if a branch of the factory is participating in the procurement procedure, it meets the basic eligibility according to § 74(3)(a) to (b) of the ZZVZ;
* meets the conditions of professional competence pursuant to Section 77(1) of the ZZVZ;

IN PLACE on DATE

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_[ADD signature of the person authorised to act for the participant]

Name:[ADD]
Function: [INSERT]

## OTHER QUALIFYING DOCUMENTS

Insert here the documents of other persons (subcontractors) through which the participant proves his/her qualifications[[8]](#footnote-9) , or the documents of other suppliers when jointly proving their qualifications (joint tender within a consortium or association)[[9]](#footnote-10) and delete this note.

## OTHER PARTS OF THE OFFER

Insert additional documents and documents here or provide additional information required by the contracting authority or the PPA and delete this note.

Submit as a separate attachment to the tender:

* a draft contract, complete with the required (yellow highlighted) information, in editable Word format.
* Annex 4 to the tender documentation 'Total tender price'.
* other documents and documents requested by the contracting authority:
	+ contract in case of joint participation of suppliers (see Article 11 of the tender documentation),
	+ a written undertaking from another person in the case of proof of part of the qualification by other persons
	+ a power of attorney if a person other than the person authorised under the commercial register acts for the supplier.
	+ An affidavit that the supplier will provide, at its own expense, a Romanian interpreter for the purpose of communication between a member of the implementation team and the contracting authority in Moldova.
	+ Certificate of liability insurance - may be submitted before the contract is signed.
1. Small or medium-sized enterprise as defined <http://www.czechinvest.org/definice-msp> [↑](#footnote-ref-2)
2. In this case, a contract as per Article 11.2 of the tender documentation must be submitted in the tender. [↑](#footnote-ref-3)
3. The rules for joint proof of qualification are laid down in Sections 82 and 84 of the PPL. [↑](#footnote-ref-4)
4. The rules for proving qualifications through other persons are laid down in Section 83 of the PPL. [↑](#footnote-ref-5)
5. Where a significant service has been performed jointly with other suppliers, the percentage of the supplier's participation in the performance of that service. [↑](#footnote-ref-6)
6. Insert a separate table for each employment. [↑](#footnote-ref-7)
7. Insert a separate table for each project [↑](#footnote-ref-8)
8. The rules for proving qualification through other persons are regulated in Section 83 of the PPA. [↑](#footnote-ref-9)
9. The rules for joint demonstration of qualifications are laid down in Sections 82 and 84 of the PPA. [↑](#footnote-ref-10)